**Handout 1**

**TAC Unit of Competency Template – Components of the Unit**

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| **TASK 1: Unit Codes**  Identify which of the following unit codes meet the template requirements and for those that don’t, highlight or mark the part/s that do not comply. |
| 1. DSWPPLA501A Develop a workplace safety plan (in a Diploma of Safe Work Practice) |
| 1. CIVMAN002 Manually handle goats (in a Certificate IV in Goat Breeding and Care) |
| 1. OSMRCP403 Research customs and protocols (in a Certificate IV in Off Shore Marketing) |
| 1. ABCPRO601, ABCPRO602, ABCPRO603… (units in an Advanced Diploma of Project Integration owned by ABC Pty Ltd) |

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| **TASK 2: Unit Titles**  Identify which of the following unit titles meet the template requirements and for those that don’t, highlight or mark the part/s that do not comply. |
| 1. Drive a vehicle to ensure safe operation |
| 1. Manually handle goats using appropriate techniques to avoid injury |
| 1. Address Client Needs |
| 1. Explore and effectively apply the New Testament |
| 1. Manage financial resources |
| **TASK 3: Application**  Identify which of the following Application statements meet the template requirements and for those that don’t, highlight or mark the part/s that do not comply. |
| 1. This unit introduces the concept of green economics including… |
| 1. The unit is applied by licensed electricians working in hazardous areas who… |
| 1. This unit applies to persons who are being trained in the art of self-diagnosis. |
| 1. The unit is applied by designers and engineers who work on-on-one with clients to develop workable solutions for… |

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| **TASK 4: Elements**  Identify which of the following (unrelated) Elements meet the template requirements and for those that don’t, highlight or mark the part/s that do not comply. |
| 1. Understand Basic Geometry |
| 1. Archiving and deleting documents |
| 1. Build your business |
| 1. Outline the steps required to lead a group discussion with an appropriate level of skill |
| 1. Demonstrate awareness of the principles of aeronautics |
| 1. Undertake a SWOT analysis |

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| **TASK 5: Performance Criteria**  Identify which of the following (unrelated) Performance Criteria meet the template requirements and for those that don’t, highlight or mark the part/s that do not comply. |
| 1. Develop appropriate levels of self-awareness and understanding. |
| 1. Identify the steps you need to take to set up a business. |
| 1. Consider the impact of COVID-19 on the environment |
| 1. Assist clients to access resources that address their needs. |
| 1. Hazards are reported appropriately to relevant personnel. |